



Tent Request

Today's Date _____

Name of Organization/Department _____

Occasion for tent use _____

Time of tent use _____

Date of tent use _____

Date of tent set-up _____ Tent breakdown _____

NOTICE: For safety reasons, the tent will not be set-up if winds are over 15 MPH.

Location-

Circle one:

Red Barn

Quad area

Tennis Court

Rugby Field

University Farm

Contact person _____ **Phone #** _____

I hereby agree to assume responsibility for any damages incurred to the tent during the time of its use.

Signature

Date



For office use only:

Please indicate any damages noted: _____

Date received: _____ Copies made: _____